

**WATERLOO UTILITIES**  
**NEW/UPGRADE CONSTRUCTION SERVICE APPLICATION**

Please return your completed application and additional information to:

575 Commercial Ave, Waterloo WI 53594  
Phone: 920 478-2260 Fax: 920 478-9682  
Email: bsorenson@wppienergy.org

**SITE INFORMATION**

Address/Fire Number: \_\_\_\_\_ Street: \_\_\_\_\_

City/Town/Village: (circle one and enter name) \_\_\_\_\_ State: WI Zip: \_\_\_\_\_

County: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lot # \_\_\_\_\_

Square Footage of Home: \_\_\_\_\_ Estimated Date of Delivery (mobile or factory built structure): \_\_\_\_\_

Second Address (if duplex): \_\_\_\_\_

Building Type:    Frame Construction    Mobile Home    Factory Built Structure    Other (garage, outbuilding, etc)

**HOME/COMMERCIAL OWNER INFORMATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Current Mailing Address \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**BUILDER/CONTRACTOR INFORMATION**

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

**BILLING INFORMATION**

Who should be billed for electric/water installation?      HOME OWNER      BUILDER

Who should be billed for electric/water usage during construction?    HOME OWNER    BUILDER

**ELECTRIC SERVICE REQUIREMENTS**

Is Temporary Service required? \_\_\_\_\_ Estimated date temporary needed: \_\_\_\_\_

Service Size:    100 amps          200 amps          Other

Service Type:    Underground          Overhead

Voltage:          120/240                  Other

Electrical Contractor Information: \_\_\_\_\_

### WATER SERVICE REQUIREMENTS

Waterloo Utilities is only responsible for the water service lateral from the main to the curb shutoff at the property line.

Service Size:    ¾ inch        1 inch        Other \_\_\_\_\_

Meter Size:       ¾ inch        1 inch        Other \_\_\_\_\_

If Duplex

Service Size:    ¾ inch        1 inch        Other \_\_\_\_\_

Meter Size:       ¾ inch        1 inch        Other \_\_\_\_\_

Plumbing Contractor Information: \_\_\_\_\_

### METER LOCATION REQUIREMENTS

Include Plat of Survey with this application, and mark the following information on the Survey.

The spot where your electrical contractor will be installing the electric meter socket with an "E".

The measurement from the corner of the house to the desired electric meter location.

Any above or below ground obstructions that are between the street and meter location. For these obstructions, circle the appropriate items below and mark them on your Plant of Survey or sketch. Choose your meter location carefully because there is a charge for relocating your meter/service. The electric meter should be located on the exterior wall closest to the facilities from which it will be served to avoid additional installation charges.

Well        Underground Tank/Fuel Lines        Steep Hill        Sprinkler System        Septic        Drain Tiles/Downspouts

Customer owner cable        Electric Dog Fence        Retaining Wall        Wetlands/Creeks        Sewer Lateral        Other \_\_\_\_\_

Electric/Water service will not be installed until site is within 6 inches of final grade and a 10 foot wide path is clear from property line to meter location. Mark any areas of future expansion or potential porches, patios, decks, etc.

If a Plat of Survey does not exist, please sketch the building site and mark all the required info.

Call Waterloo Utilities if you need help determining the proper meter location.

## Private Underground Facilities

Waterloo Utilities, or a contractor working for the company, will be excavating or boring your property in order to install your electric/water service line. To avoid damage to any private facilities (i.e. underground tanks, lighting, sewer, well, sprinkler, water, etc.) by Waterloo Utilities (and/or contractor), you are responsible for clearly and accurately identifying all private underground facilities with paint and/or stakes. A Waterloo Utilities representative must be informed of all private facilities and proposed construction sites at time of application.

Waterloo Utilities (and/or contractor) will not be held responsible for any damage whatsoever to any private underground facility as a result of a lack of identification. The cost of any repairs to damaged private underground facilities and any additional expenses due to known or unknown private facilities will be your responsibility. If you need assistance in locating your private underground facilities, contact a locating contractor in the yellow pages under Utilities-Underground, Cable, Pipe & Wire Locating Service. Please do not call Diggers Hotline, as they are unable to locate privately-owned facilities. Sewer and water laterals located between property line and meter are considered private facilities and must be marked.

Customer acknowledges that Waterloo Utilities facilities will be attached to the Customers building and that the attachment of Waterloo Utilities facilities may affect certain Customer warranty rights. Customer agrees to indemnify, defend and hold Waterloo Utilities its directors, officers, employees and agents harmless from all judgements and claims, including attorney fees, relating in any way to Customers loss of warranty rights as a result of any action taken on the part of Waterloo Utilities to install facilities and equipment.

### Authorization

I certify that I own or am the authorized representative of the owner of the property of the service address(es) indicated in this application and that I have read and understood the above statements regarding locating and marking all private underground facilities. If the proposed installation cannot be completed to conform with requirements stated above, field changes may result in any increased cost to me.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_